

Fayston Elementary School
Fayston, Vermont 05673

**Board of School Directors Regular Meeting
May 7, 2009 @ 6:00 PM - Fayston School
Official Minutes**

Board Members Present: Susan Daley, Michael Riddell, Bob Lockett, Russell Beilke, Jean Wry
Others Present: Chris Dodge, Dick Moser, Howard Wynn (dep 8:37), Michelle Baker (dep 6:55), Carla Lewis

- 5:04 Mike called the meeting to order
5:04 Agenda Review, Additions, and Acceptance: Susan added a mileage item to other and asked to discuss changes to the entry. Chris added job descriptions and made hiring changes, all policy discussion tabled.
5:05 Citizens' Time: Howard had no comments
5:06 Staff Time: Carla gave an overview and update on the Professional Development Program at WWSU level. There is a unanimous feeling among staff that the ability to network with peers is invaluable. Handout provided.
- 5:22 Maintenance Reserve Fund / Capital Fund discussion with M. Baker, handouts provided.
Fund balances and reports back to 2001 were reviewed. Discussion about different types of Capital and maintenance Reserve accounts was had.

A motion was made by Susan and seconded by Russell to authorize the business manager to bring the Fayston Elementary School accounts into compliance with Title 24, Section 2804. Passed unanimously.

- 6:55 Principal's Report, Chris provided a few more details and Chris asked for feedback on the changes to Tiger News. Carla thanked the board for their efforts during teacher and staff appreciation week. A discussion was had about library inventory.
7:09 Superintendent's Report: Dick informed us of Brigid's continuing orientation into the district. A search for a new Director of Curriculum is in process. The district health team is developing policy for pandemics. The curriculum development developing visions for how it looks pre-K to 12.

7:21 General Business:

A motion was made by Jean and seconded by Susan to approve the hiring of Patty Smith as .2 Health Ed. Coordinator and Lauren May as .6 FTE K Teacher, both are one year positions. Passed unanimously.

A motion was made by Susan and seconded by Bob to approve a one year participation in the WW Preschool Partnership Agreement as presented. Passed unanimously.

Board Involvement in Graduation: Mike will represent the board.

Board Meeting Schedule: There will be no meeting in July. Beginning in August the regular meeting will be held on the third Tuesday of the month. The board retreat is scheduled for September. 29, location TBD.

Reminder VSBA Conference, 10/15 and 10/16 at Lake Morey.

A motion was made by Mike, and seconded by Susan to approve the Job Descriptions of Instructional Assistant - General, Health Education Coordinator and Administrative Assistant, with noted changes. Passed unanimously.

Update: State-Level Actions. Changes may be made to the Pre-School caps. Budgets and rates in Montpelier are ever changing still.

Update: Executive Committee & WWSU Board. An update was provided about the work Executive Committee is doing towards revising/updating the current WWSU Rules of Organization.

- 8:12 Other Business: Susan requested that Chris receive reimbursement for his travel to FES on his days off to work. After discussion it was decided not to offer reimbursement.
Also proposed is a relocation of his office closer to the front office. Chris was tasked with reviewing options and bringing them back to the next meeting.
Bob presented some areas to think of for summer maintenance projects.

A motion was made by Bob and seconded by Russell to fund the installation of a second ERU this summer from the maintenance reserve fund. Passed unanimously.

8:30 Approval of Minutes. A motion was made by Mike and seconded by Susan to approve the minutes of April 2 and February 10. Passed unanimously.

8:39 A motion was made to adjourn by Jean and seconded by Mike. Passed unanimously.

Respectfully Submitted: Jean Wry